



PRE-ARRIVAL CHECKLIST

PLEASE MAKE SURE THE FOLLOWING ITEMS ARE COMPLETED BEFORE THE PHOTOGRAPHER ARRIVES FOR THE PHOTOSHOOT. THIS WILL HELP US BE QUICK AND EFFICIENT AS WELL AS MAKE THE PHOTOS LOOK AS BEST AS POSSIBLE. IT WILL ALSO ENSURE OUR PHOTOGRAPHERS DO NOT TOUCH YOUR BELONGINGS!

EXTERIOR

FRONT

- ☐ Close Garage doors
- ☐ Remove all cars from the driveway
- ☐ Clean up landscaping (mow, trim bushes, rake leaves)
- ☐ Remove visible garden hoses
- ☐ Clean up animal poop
- ☐ Wash windows if dirty
- ☐ Remove trash bins (In the garage is the best spot)
- ☐ Clear snow from driveway, walkways, and decks

BACKYARD

- ☐ Clean deck furniture and tidy up chairs and cushions
- ☐ Clean pool (Remove pool covers if possible)
- ☐ Clean up anymore animal poop
- ☐ Remove animal toys

INTERIOR

PLEASE GO THOUGHOUT THE HOUSE AND OPEN ALL WINDOW SHADES. WE LOVE NATURAL LIGHT! TURN ON ALL LIGHTS AS WELL.

Kitchen

- ☐ **Clear countertops. (We want to show off that counterspace!)**
- ☐ **Clear refrigerators of magnets, papers, photos, etc.**
- ☐ **Remove things that may be ON TOP of fridge as well**
- ☐ **Hide garbage cans in a closet or pantry.**
- ☐ **Remove dishes from sink.**
- ☐ **Remove rags and sponges from sink**
- ☐ **Remove towels hanging on appliances. (Show those appliances off!)**
- ☐ **Remove booster seats from kitchen/dining room table**

Living/Family Room

- ☐ **Remove Kids toys (This goes for the rest of the house too!)**
- ☐ **Arrange pillows neatly on couch.**
- ☐ **Declutter fireplace mantle.**
- ☐ **Remove stacks of magazines, books, mail, etc.**

All Bedrooms

- ☐ **Make bed**

- ☐ Tuck in all sheets and comforters
- ☐ Clear night stands of personal items
- ☐ Remove computer/phone charger cables
- ☐ Remove clutter from top of dressers
- ☐ Clean under bed, or anything that would be exposed to a photo under the bed.
- ☐ Remove any laundry/laundry baskets
- ☐ Closets closed

All Bathrooms

- ☐ Put toilet seats **DOWN**
- ☐ Clear all personal items (Make-up, toothbrushes, medicine, hair products, etc.)
- ☐ Close cabinet doors
- ☐ Remove shampoo, soap, razors, etc. from showers and bathtubs
- ☐ Remove all trash cans
- ☐ Remove robes and towels

Pets

We love pets as much as the next photographer, but please make sure there is no evidence of having an animal.

- ☐ Remove any food and water bowls
- ☐ Place pet bed, cages and toys out of view
- ☐ Remove pet furniture